

Deposit Return Resolution Process

How the process works:

- Return this request form via email, fax, or mail.
- A committee will review your request and observe the facts to determine if the deposit return was accurate or if your request should be fully or partially granted. This is typically completed within 8 days of receiving the request.
- Morgan Property Management will honor the committee's decision.

Tenant name: _____ Rental Address: _____

1. Please identify the return statement items and their current amounts you consider to be in error:

	ITEM NAME	\$ AMOUNT
1	_____	_____
2	_____	_____
3	_____	_____
4	_____	_____
5	_____	_____

2. Please list the amounts you believe the above items should be:

	ITEM NAME	PROPOSED AMOUNT
1	_____	_____
2	_____	_____
3	_____	_____
4	_____	_____
5	_____	_____

3. Please describe how/why these items are innaccurate(if you would like to include any documentation, please do so with this form):
